

# FAMILY EMERGENCY and CHILD RELEASE AUTHORIZATION

Information may be added at any time. If information changes, completion of a new form is **REQUIRED.**

Child's Name: _____	Date of birth: _____
Address: _____	City _____ Zip _____
Parent/Guardian : _____	Cell Phone: _____
Place an X by the number you prefer we call first. _____	Work Phone: _____
Parent/Guardian 2: _____	Cell Phone: _____
Parent/Guardian #2 Address _____	Work Phone _____

## PARENT IDENTIFICATION INFORMATION

I.D. # OR PASSWORD PARENT/GUARDIAN 1: \_\_\_\_\_

I.D. # OR PASSWORD PARENT/GUARDIAN 2: \_\_\_\_\_

**NOTE: I.D. number may be a Social Security Number, or other unique identification number. Password should be a word that only the parent/guardian knows. This information will be used to verify parent/guardian identity if the parent/guardian is not known by staff. The parent/guardian is responsible for calling the center to authorize if someone other than those listed on this sheet picks up their child.**

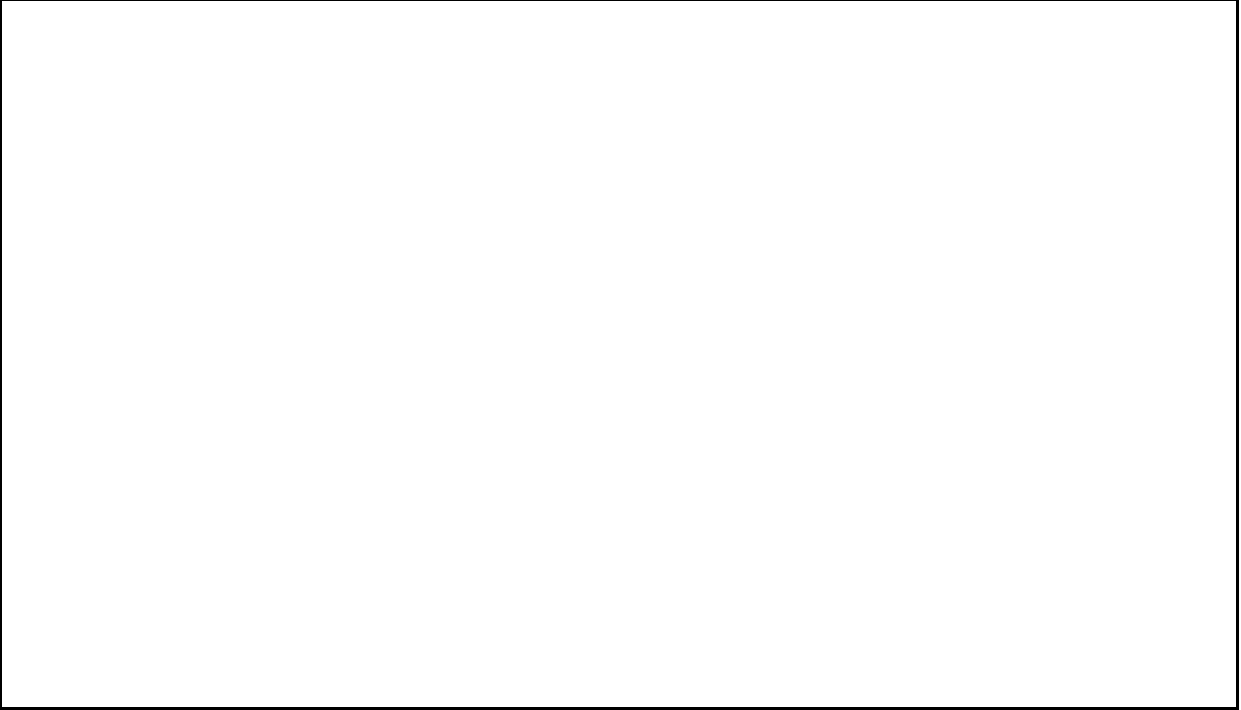
List any additional authorized persons who may pick up your child. Indicate if a phone call is necessary to the parent prior to pickup. Indicate Yes or No for the following people to pick up your child.

1. \_\_\_\_\_ Relationship to child \_\_\_\_\_  
Cell Phone \_\_\_\_\_ Do you still require a phone call? \_\_\_\_\_
2. \_\_\_\_\_ Relationship to child \_\_\_\_\_  
Cell Phone \_\_\_\_\_ Do you still require a phone call? \_\_\_\_\_
3. \_\_\_\_\_ Relationship to child \_\_\_\_\_  
Cell Phone \_\_\_\_\_ Do you still require a phone call? \_\_\_\_\_
4. \_\_\_\_\_ Relationship to child \_\_\_\_\_  
Cell Phone \_\_\_\_\_ Do you still require a phone call? \_\_\_\_\_

**For the safety of your child, we will request all authorized persons with whom the staff are not familiar, to provide photo I.D. at time of pick up. We will not send a child without a text, email or written note from primary caregiver.**

Sign \_\_\_\_\_ Date: \_\_\_\_\_

**FAMILY EMERGENCY and CHILD RELEASE AUTHORIZATION**



Sign \_\_\_\_\_ Date: \_\_\_\_\_